INTERLAKOKRASKA 2027
EXHIBITOR MANUAL
(12+)

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ABOUT THIS EXHIBITOR MANUAL

Dear exhibitors,

Welcome to Interlakokraska 2027!

EXPOCENTRE AO, as the organiser of the exhibition, will make every effort to make your participation in the exhibition as efficient as possible. Please do not hesitate to contact us with any questions you may have in preparation for the exhibition.

We present you this Exhibitor Manual, which contains useful information on preparing for the exhibition, placing orders for services and building your exhibition stand.

We are improving our services for exhibitors and now offering you several options for building standard shell-scheme and superior stands of unique design.

To make your stand look unique and fully correspond to the image of your company, we offer you our customised stand construction services.

For equipped stands (standard and superior shell-scheme), the approval of the construction of the exhibition stand shall be mandatory. You can order additional equipment, furniture, stand decoration, graphics and other services additionally as required.

For your convenience, EXPOCENTRE has developed a personal account for exhibitors. Here you can order all the services you need just like in an online shop. Get access to your personal account from your exhibition manager. Telephone numbers and e-mail addresses can be found on pages 4-5 of this Exhibitor Manual and in the Contacts section of the exhibition website (https://www.interlak-expo.ru/en/).

Please be aware of deadlines as late orders will be accepted subject to technical feasibility and surcharges will be applied in accordance with the rules in force at the exhibition centre.

Please do not hesitate to contact us if you have difficulties or questions about the preparations for the exhibition.

We wish you every success at the exhibition!

Best regards,
EXPOCENTRE AO

THE EXHIBITOR'S PERSONAL ACCOUNT

For your convenience, the exhibitor's personal account is available at https://lk.expocentr.ru. Here you can

- issue exhibitor passes,
- order services,
- submit an application for placing information about your company in the exhibition catalogue.

Click here to find the manual on using personal accounts

All exhibitors are obliged to strictly comply with **the General Terms of Participation in Exhibitions Held by EXPOCENTRE at Timiryazev Centre**. You can find the full text on the organiser's website here.

Timiryazev Centre also has a personal account for exhibitors and developers. You can find it at https://texpo.ru/lk. The personal account at Timiryazev Centre will allow you to issue:

- work passes,
- vehicle passes for the exhibition set-up/dismantling periods.

Access to the personal account is provided by the exhibition manager after signing the exhibition contract.
Access to the personal account of Timiryazev Centre is provided by the exhibition manager a month before the set-up period.

CONTACT DETAILS

Dear exhibitors, the organiser's office is open during the whole period of preparation and running of the exhibition. If you have any questions related to your participation in the event, please contact:

	Name	Phone	E-mail
Exhibition director	Nail Khayrullin	+7 (499) 428-03-26	Khayrullin@expocentr.ru
Exhibition managers	Sabina Dyachkova	+7 (499) 428-03-48	dyachkova@expocentr.ru
	Sergey Orlov	+7 (499) 428-03-46	Orlov@expocentr.ru
Conference programme coordinator	Lyubov Ilyinykh	+7 (499) 428-03-39	ilinykh@expocentr.ru
Brand manager	Anna Tikhonova	+7 (499) 428-03-38	tikhonova@expocentr.ru
Technical director	Aleksandr Sazonov	+7 (499) 428-02-87	Sazonov@expocentr.ru
Deputy technical director	Vladimir Kapkovsky	+7 (499) 428-02-88	kapovsky@expocentr.ru
Exhibition engineer	Sergey Trofimov Alexey Burtsev	+7 (499) 428-03-05 +7 (499) 428-03-04	trofimov@expocentr.ru bas@expocentr.ru
Approval of equipment in action demonstration and technical means and special effects usage	Valeriy Agafonov	+7 (499) 428-02-93	expo-mach@expocentr.ru
Visa support	Irina Filina	+7 (499) 428-04-62	visa@expocentr.ru
Accreditation of journalists	Olga Abramova	+7 (499) 428-03-15	press@expocentr.ru
Sponsorship opportunities	Maria Shagina	+7 (499) 428-03-51	sponsor@expocentr.ru

	Department	Phone	E-mail
Organisational issues	Technical division	+7 (499) 428-03-08 +7 (499) 428-03-09 +7 (499) 428-03-06 +7 (499) 428-03-00	td@expocentr.ru
How to get here, other enquiries, contacting personnel of EXPOCENTRE	Call centre (daily from 8:00 to 20:00)	+7 (800) 707-37-99 +7 (499) 428-04-99	
Technical support of the exhibitor's personal account	Call centre (Monday–Thursday: from 9:00 to 18:00, Friday: from 9:00 to 16:45)		suplk@ expocentr.ru

STAND CONSTRUCTION

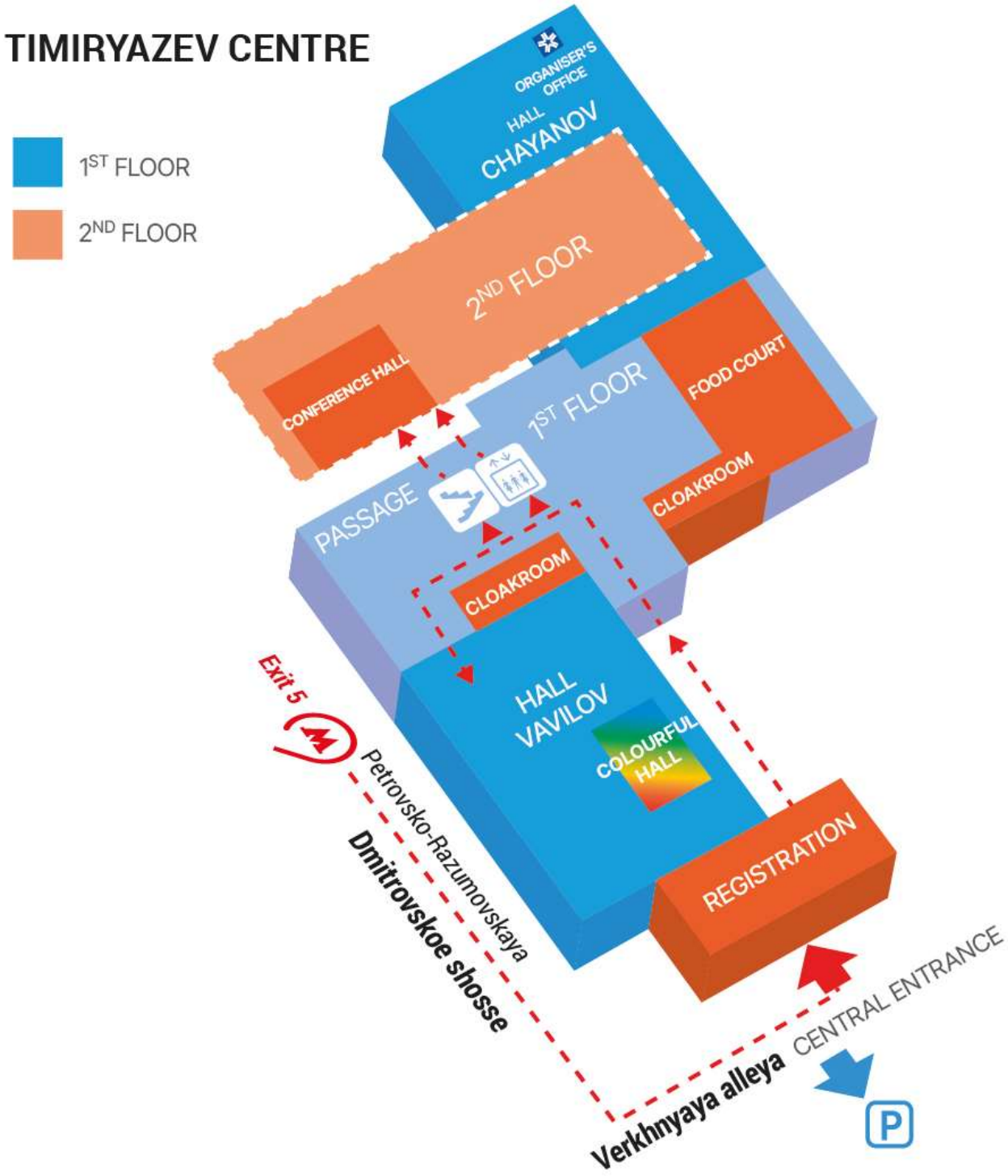
	Name/company	Phone	E-mail
Preliminary approval of design and technical documentation for the construction of exclusive stands	Technical Control Department	+7 (495) 734-99-30 +7 (915) 359-53-90	stk@expoconsta.ru psa@expoconsta.ru
Ordering services for suspension and removal of structures inside exhibition halls	Yury Makarov	+7 (495) 734-99-30, ext. 454	makarov@ expoconsta.ru
Accreditation of contractors, review of project designs, technical supervision	ARTKAPITAL	+7 (980) 121-12-80 +7 (915) 175-37-38	otk@artkapital.tech
Construction of shell-scheme standard and superior stands	Mikhail Nazarov Ilia Vasiliev	+7 (985) 344-67-63 +7 (495) 734-99-30, ext. 481	m9924296@yandex.ru c2209@expoconsta.ru
Construction of individual (exclusive) stands	Svetlana Churikova, leading expert	+7 (916) 264-17-58 +7 (495) 734-99-30, ext. 481	Schurikova@ expoconsta.ru

ORDERING SERVICES

	Name/company	Phone	E-mail
Ordering services for exhibitors (only via your personal account)	Inna Shutova Irina Zakharova Igor Yaris Evgeniy Malykhin	+7 (499) 428-02-95 +7 (499) 428-02-96 +7 (499) 428-02-94 +7 (499) 428-02-99	usluga@ expocentr.ru
Technical services issues	Aleksandr Ronzhin	+7 (499) 428-02-92, +7 (985) 922-50-80	rongin@expocentr.ru
Outdoor advertising	Maria Gogoleva Yulia Chyornaya Elena Kavina	+7 (499) 428-02-90 +7 (499) 428-02-97 +7 (499) 428-02-91	expo-adv@ expocentr.ru
Advertising in the official catalogue and guide (only via your personal account)	Igor Bekhtin	+7 (499) 428-02-24	behtin@expocentr.ru
Internet access services can only be ordered after ordering technical support for Internet access through the personal account.	ROSTELECOM	+7 (495) 855-53-94 +7 (915) 381-56-06	Vladislav.Kucher@ rt.ru
Handling services, storage of packaging Customs clearance operations	DMW EXPO Ekaterina Terekhova Yuri Kharchenko Marina Filippova	+7 (903) 296-84-16 +7 (977) 260-93-51 +7 (916) 224-47-24	ekaterina.terekhova@ dmw-expo.ru Yuri.kharchenko@ dmw-expo.ru marina.filippova@ dmw-expo.ru

HOW TO GET TO TIMIRYAZEV CENTRE

Timiryazev Centre (Vavilov, Chayanov, Nemchinov Halls, Petrovsko-Razumovskaya metro station (7 minutes walking distance, exit 5), str. 1, 6, Verkhnyaya alleya, Moscow



EXHIBITION TIMETABLE

Set-up	12 March from 8:00 to 12:00 – Layout and Delivery of oversized exhibits 12 March from 12:00 to 19:45 – Stand set-up 13-14 March from 8:00 to 19:45 – Stand set-up
Running	**For exhibitors:** 15-18 March from 8:00 to 19:45 **For visitors:** 15-17 March from 10:00 to 18:00 18 March from 10:00 to 16:00
Dismantling	18 March from 18:00 to 19:45 (removal of exhibits) 19 March from 8:00 to 19:45 (stand dismantling)

Please note that on March 14 from 18:00 to 19:45 – work on cleaning the passages and removing garbage. Once the works on cleaning the passages and removing garbage start, all types of installation work on the stand are prohibited.

To learn about the possibility and cost of extending the set-up/dismantling hours please contact of Timiryazev Centre (until 18:00) to Michail Afanas'ev by telephone +7 (916) 803-50-04.

On the exhibition running days, the halls of the pavilion will be open from 8:00. From 8:00 to 10:00, the entrance to the exhibition halls is only permitted with exhibitor badges. It is prohibited to carry out set-up activities at the stands, and works passes are invalid.

The exhibitor and/or contractor must remove wooden boxes, crates, pallets and leftovers of construction materials from the exhibition centre. Packaging, cardboard, small construction waste and rubbish must be placed in containers on the last day of the exhibition set-up. Throwing rubbish into the aisles is prohibited. Violation of these rules may result in a **penalty**.

You can order the service of waste disposal to the waste containers in the exhibitor's personal account.

ACCESS TO EXHIBITION HALLS

During the exhibition period, the security of the exhibition centre will implement security measures to control visitor flows. Three types of passes will be available for access to the pavilion halls.

Type	Purpose and period of validity	How to obtain it
Work passes	Work passes allow access to the halls of the pavilion during the set-up and dismantling periods. The pass may be used by: – representatives of the contractor involved directly in the construction of the stand; – representatives of the exhibitor involved in decoration and cargo handling operations. Work passes are valid only during the set-up and dismantling periods.	Work passes are issued in the personal account at Timiryazev Centre (https://texpo.ru/lk/). Access to the personal account is provided by the responsible service of Timiryazev Centre after the contractor has passed the technical accreditation. Access to the personal account of Timiryazev Centre is provided by the exhibition manager a month before the set-up period. The pass is saved electronically or printed out.
Exhibitor passes (IDs)	Exhibitor passes allow access to the halls of the pavilion during the set-up, the exhibition and dismantling periods. Exhibitor passes are provided at the rate of: – one pass per every 3 sq. m of floor space when renting up to and including 90 sq. m, – 30 passes plus one pass per every 6 sq. m of floor space exceeding 90 sq. m when renting over 90 sq. m.	The exhibitor badges are registered in the exhibitor's personal account. The badges with barcodes generated in the personal account should be printed or saved on your mobile phone.
Visitor passes (IDs)	Visitor passes allow access to the halls of the pavilion during the exhibition. Visitor passes are valid only during the exhibition running period from 10:00 to 18:00 (to 16:00 on the last day of the exhibition).	**Online registration** The pass is issued on the exhibition website. **In person at the pavilion** The pass is issued in the registration area at the entrance to the pavilion during the exhibition.

Children under 12 years of age are not allowed to attend the exhibition! Children over 12 years of age may visit the exhibition only if accompanied by their parents.
All passes are personal and **non-transferable**. In case of violation of this rule, the pass will be revoked and blocked.

DELIVERY AND REMOVAL OF EXHIBITS

Entry of vehicles into the territory of the exhibition complex during the set-up/dismantling periods for unloading and loading of exhibits is allowed by **free** single-entry passes. Vehicle passes of exhibitors and contractors are issued in the personal account of Timiryazev Centre and automatically entered into the electronic database of the Timiryazev Center. You can check the entry access following the link https://texpo.ru/proverit-dostup-na-vezd/ before 5 working days to set-up period.

You shall **not** issue an additional letter for delivery/removal of exhibition equipment and exhibits.

To register the entry of a **car with foreign registration numbers**, you must send to td@expocentr.ru the following information: make and registration number of the car, series and passport number of the driver, full name and contact phone number of the driver, date of arrival.

In order to comply with safety requirements, vehicles must be presented for inspection on the instructions of the security personnel of the exhibition centre. In case of refusal to pass the inspection, vehicles are not allowed to enter the territory of Timiryazev Centre. Vehicles are allowed to park only in the parking area specified in the pass.

During the exhibition holding additional bringing in of exhibits is allowed only from 8:15 till 9:45 am or from 18:15 till 19:45 pm on condition of the standard time of the exhibition. The procedure for additional bringing in of exhibits during the exhibition is equal to that during the set-up/dismantling period.

On exhibition days there are **only two time intervals** for ordering car passes to the loading and unloading area of the Timiryazev Centre: from 8:15 till 9:45 am and from 18:15 till 19:45. At other times the personal account of the Timiryazev Centre is **unavailable**. After issuing the car pass in the personal account of the Timiryazev Centre you can use it in one minute.

Overnight parking (from 20:00 to 8:00), washing and repair of vehicles on the territory of Timiryazev Centre is **strictly prohibited**. Entry of **motorbikes**, **taxis** and cars rented using **carsharing** services to the territory is **prohibited**.

Time allowed for vehicles to stay in the cargo handling area:

passenger car – **1 hour**,

truck up to 5 tonnes – **2 hours**,

truck over 5 tonnes – **3 hours**.

The **penalty for exceeding** the time in the cargo handling area for each **30 (thirty) minutes** for a passenger car is 2,000 RUB for each event, for a truck is 3,000 RUB for each event.

PAYMENT FOR PARTICIPATION

Please note that all amounts invoiced for the rental of exhibition space and services must be credited to the account of EXPOCENTRE in 100% by the due date specified in the invoice. The companies that have not paid their debts for space or additional equipment by **12 March 2027** will **not be allowed** to set up the display.

CLOSING DOCUMENTS

Closing documents for the exhibition can be obtained at the organiser's office during the exhibition. It is required to have a seal of the paying company or a power of attorney to sign the documents.

If the exhibitor's representative does not have documents confirming their credentials to act on behalf of the exhibitor (a power of attorney or a seal) or refuses to provide these documents, the organiser reserves the right **not to hand over** the closing financial documents to the representative.

PLACING SERVICE ORDERS

You can place an order for services **only** via the exhibitor's personal account. Information about the available services can be obtained from service managers.

Inna Shutova, +7 (499) 428-02-95; Irina Zakharova, +7 (499) 428-02-96;

Evgeny Malykhin, +7 (499) 428-02-99; Igor Yaris, +7 (499) 428-02-94, usluga@expocentr.ru

Payment for services before the start of the exhibition set-up shall be made by bank transfer to the organiser's current account. Payment for services by a bank card through a payment terminal in the office of the organiser is possible during the period of set-up and running of the exhibition. You can place an order for services and make payment without a surcharge 15 (fifteen) working days before the exhibition set-up (before **16 February 2027**).

The surcharge for late orders is: 50% for orders for services placed less than 15 (fifteen) working days before the start of the exhibition set-up (from 17 February to 24 February 2027); 100% for orders for services placed less than 10 (ten) working days before the start of the exhibition set-up (from 25 February to 03 March 2027). Service orders placed less than 5 (five) working days prior to the start of the exhibition set-up (from 4 to 11 March 2027) **shall not be accepted**. Orders placed after the start of the exhibition set-up (from 12 March 2027) may be fulfilled, if technically feasible, with a surcharge of 100%.

All services are rendered on the terms of 100% prepayment.

INTERNET CONNECTION SERVICES

You can order technical support services for connecting to the Internet through the personal account. Then, you need to order the service of connecting your access point to the Internet from the manager of Rostelecom.

Vladislav Kucher, +7 (495) 855-53-94, mob. phone: +7 (915) 381-56-06, Vladislav.Kucher@rt.ru.

Rostelecom is an official telecommunications operator of Timiryazev Centre. It provides Internet services on the centre's territory.

STAND CONSTRUCTION. TYPES OF STANDS

SHELL-SCHEME STANDS

If you want to save time and money, order a standard or superior shell-scheme stand from the organiser. Lightweight aluminium structures and plastic laminated panels of the OCTANORM system are used for the construction of standard and superior stands. The height of the stand is 2.5 metres. The default colour of the wall panels is white, and the colour of the carpeting is grey. The stand includes carpeting, a set of furniture, electrical equipment and the name of the company on the fascia in accordance with the approved package and the ordered size. If you do not use any items, you will not be refunded the cost of their rental.

According to the lease agreement for an equipped exhibition area you are provided with a space for a standard booth. Please see the information about booth configuration on the exhibition website https://www.interlak-expo.ru/ru/participants/booth_construction/.

If you wish to make adjustments to the booth building (to choose a carpet colour, to specify necessary electrical equipment location, to change the inscription on the sign) or order any additional equipment you should send an application **until 09 February 2027.**

From 10 February 2027 any changes in booth configuration (the carpet colour, the inscription on the sign, the list of equipment included) and orders for additional equipment are accepted taking into account the possibility of their implementation. **The surcharge is 100%.**
You should pay the order for additional equipment and booth decoration **until 03 March 2027**. The order is accepted **only after the full payment**.
To order a stand, please fill in the form on pages 17-18 and send it to the technical manager of the exhibition:
Mikhail Nazarov, +7 (985) 344-67-63, m9924296@yandex.ru.
Ilia Vasiliev, +7 (495) 734-99-30, ext. 481, c2209@expoconsta.ru.
The furnishing of standard and superior stands, as well as the conference area with items of furniture shall be carried out **only** by the exhibition organiser.
Exhibitors are **prohibited** to attach self-adhesive films of any kind and construction adhesive tapes to the exhibition equipment and stand elements, as well as to perform any mechanical or other actions leading to damage to the exhibition equipment, namely drilling, attaching the elements of artistic design belonging to the exhibitor to the stand elements with screws, self-tapping screws, construction adhesive tapes, etc. It is prohibited to attach one's own equipment to the stand structures, paint panels on one's own, and attach logos.
It is prohibited to fence the perimeter of the stand with any adhesive tape.
The wall panels and other additional elements of the stand structures shall remain undamaged after the exhibition, without holes, chips, scratches, etc.
The cost of damaged elements and additional equipment will be charged to the exhibitor.
Regarding technical questions please contact a leading expert in exclusive construction of Expoconsta:
Svetlana Churikova, +7 (495) 734-99-30, ext. 485, +7 (916) 264-17-58, schurikova@expoconsta.ru.
EXPOCONSTA is one of Russia's largest companies for the construction and design of exhibitions. It offers you to develop a personalised design of your stand, featuring your corporate identity and interesting styling in accordance with your objectives at the exhibition.



EXPOCONSTA offers a variety of services related to stand design and construction:
- development of original stand design,
- 3D layout,
- preparation of all project documentation for stand construction,
- construction of an exhibition display,
- preparation and approval of required project documentation for technical control,
- presentation equipment, plasma panels, video walls, LED screens.

RAW SPACE

During the set-up and technical support of the exhibition, exhibitors, builders, contractors and other persons are obliged to comply with the Rules of Participation in Events at Timiryazev Centre.

If your company engages a third-party contractor for construction and set-up of the stand or builds the stand on its own, it needs to undergo mandatory accreditation and obtain a permit to work.

The exhibitor or their contractor must have their stand design pre-approved by the Technical Control Department of EXPOCONSTA: **+7 (495) 734-99-30, +7 (915) 359-53-90,** stk@expoconsta.ru.

Designs shall be admitted no later than **25 (twenty five) working days** prior to the start of the exhibition set-up (2 February 2027). The approval period is 5 (five) working days.

Stand builders can conclude a contract for **paid** accreditation with **ARTKAPITAL** after the free of charge initial approval of the stand design at EXPOCONSTA.

Address for submitting documents: reception desk, buld.1, 6, Verkhnyaya Alley, Moscow, Russia (Mon-Thui from 9:00 to 17:45; Fri from 9:00 to 16:45; lunch from 13:00 to 14:00).

+7 (980) 121-12-80, + 7 (915) 175-37-38, otk@artkapital.tech.

In case of construction of the second storey, the exhibitor shall **additionally pay** its rent in the amount of 70% of the cost of renting the space in the pavilion.

All suspended advertising structures in the pavilion shall be installed only within the boundaries of the exhibition area rented by the exhibitor. The availability of suspension depends on its location in the pavilion and must be agreed upon in advance. The price of the service includes the right to install the suspension and set-up works.

For information on ordering services for suspension and removal of structures, please contact the technical manager: **Yury Makarov, +7 (495) 734-99-30, ext. 454,** makarov@expoconsta.ru.

If the application is received in less than 30 (thirty) working days (26 January 2027), the surcharge will be 50% of the original cost. If the request is received in less than 10 (ten) working days, the surcharge will be 100% of the initial cost, and the service can be provided only if technically feasible

HALL SPECIFICATIONS

Parameters	Vavilov Hall	Chayanov Hall
Area/allowable building area	7,400 sq. m	7,400 sq. m
Maximum allowable floor load	5,000 kg / sq. m	5,000 kg / sq. m
Height to floor joists	16 m	16 m
Maximum allowable building height	6 m	6 m
Number of assembly gates	3	2
Assembly gates numbers	1-3	4-5
Maximum allowable dimensions of cargoes to be transported through assembly gates		
Height	4,5 m	4,5 m
Width	7 m – 1 pcs., 5.4 m – 2 pcs.	7 m – 1 pcs., 5.4 m – 1 pcs.
Maximum allowable load on floor joists for suspensions		
Per point	150 kg / sq. m	150 kg / sq. m
Maximum allowable dimensions of cargoes transported through the inter-room doors		
Height	2,100 mm	2,100 mm
Width	2,400 mm	2,400 mm
Options to connect		
– power supply of 220/380 V	220 x 3 (16 A), 380 x 2 (32 A, 16 A)	220 x 3 (16 A), 380 x 2 (32 A, 16 A)
– Ethernet RJ-45	2 x UTP cat. 6	2 x UTP cat. 6
– water supply	Cold water	Cold water
– main compressed air	No	No

The floor of the pavilion may be slightly sloping or uneven in some places. Therefore, it is necessary to distribute the load evenly and avoid point accumulation of heavy objects. When calculating the load on the pavilion floor for exhibits or equipment on supports (legs) and / or wheels, it is necessary to divide the total weight of the exhibit by the total area of each support. Accordingly, if the load exceeds the permissible floor load, podiums or other protective means should be used to distribute the load more evenly on the pavilion floor.
Please contact the exhibition engineer to specify the technical characteristics of the exhibition halls, ceiling height at your stand location, current building restrictions, location and size of assembly gates and inter-area doors, size of freight lifts, and location of hatches.
Sergey Trofimov, +7 (499) 428-03-05, trofimov@expocentr.ru**,**
Alexey Burtsev, +7 (499) 428-03-04, bas@expocentr.ru.

CARGO HANDLING. CUSTOMS CLEARANCE

Services related to loading, unloading and transportation of cargo using all types of lifting and transportation equipment and devices on the territory of Timiryazev Centre are provided by the freight forwarder **DMW-EXPO**. Exhibitors who require services for unloading and loading of exhibits, installation of equipment, storage of packaging during the event or forwarding of goods should contact the managers of DMW-EXPO.
Arrange the time of delivery of large-sized exhibits to the equipped area in advance with the DMW-EXPO.
DMW-EXPO: VDNH, str. 452, 119, prospekt Mira, Moscow, Russia, 129223
Handling and rigging works:
Ekaterina Terekhova, +7 (903) 296-84-16, ekaterina.terekhova@dmw-expo.ru,
Yuri Kharchenko, +7 (977) 260-93-51, Yuri.kharchenko@dmw-expo.ru
Customs clearance and forwarding of exhibition cargo:
Marina Filippova, +7 (916) 224-47-27, marina.filippova@dmw-expo.ru.

ADDITIONAL INFORMATION

SECURITY OF EXHIBITS AT THE EXHIBITION

Exhibitors are responsible for the safety of exhibits, equipment and personal belongings at their stands during set-up/dismantling and running of the exhibition. We recommend that you ensure that your representatives are present at the stand at all times during these periods and hours or order security services. The exhibition halls are closed at 20:00 and are guarded until 8:00.

PENALTIES

Exhibitors, builders, contractors and other persons are obliged to comply with the Rules of Participation in Events at Timiryazev Centre. The administration of the exhibition centre imposes penalties for violations of these Rules, the amount of which can be found on page 19.
In case an exhibitor begins to remove exhibits, equipment or decoration elements using common areas of the Timiryazev Center the exhibition complex reserves the right to forbid the removal until the end of the exhibition and impose a fine.

SAFETY REGULATIONS

Exhibitors and construction companies building stands at the exhibition shall strictly comply with the fire and occupational safety regulations imposed by the administration of the exhibition centre and shall be liable for their violation.
In case of detection of fire or signs of burning (smoke, smell of burning, etc.), you must immediately report it to the dispatch room of Timiryazev Centre at **+7 (916) 627-09-37**.
Smoking in the pavilion halls is **strictly prohibited**!

For the safety of visitors and personnel, operating exhibits and moving mechanisms must be fenced off. The organiser has the right to remove items from the stand that do not meet safety requirements and pose a danger to others.

The use of unmanned aerial vehicles, as well as moving around the exhibition area using scooters, monocycles, segways and similar means of personal mobility is **prohibited**.

It is forbidden to use the lobby of the exhibition centre for transit movement of equipment and materials into the pavilions of the exhibition centre or for movement of equipment on hydraulic trollies or trollies with unrubberized wheels without organizing the protective cover in the lobby and Nemchinov Hall.

TRADE AT THE EXHIBITION

Retail sale of exhibits and samples from the stand, as well as provision of paid services at the exhibition is **prohibited**.

BUSINESS TRAVEL CERTIFICATES

Business travel certificates can be stamped at a visitor registration desk at the pavilion entrance or at the organiser's office.

BRINGING AND USING EXTREMIST MATERIALS

Bringing, using and demonstrating extremist, offensive and discriminatory materials or materials containing Nazi attributes and symbols or attributes and symbols of extremist organizations (including symbols and attributes of Meta Platforms Inc., Facebook and Instagram) are forbidden on the premises of the Timiryazev Centre during the build-up, exhibition and dismantling periods. The violation of this ban can cause the administrative prosecution for the exhibitor in accordance with the current legislation and also the termination of the contract unilaterally by the Expocentre with the application of penalties.

ALCOHOLIC DRINKS CARRYING AND DRINKING

Alcoholic drinks carrying and drinking during the set-up, exhibition and dismantling periods are prohibited on the premises of the Timiryazev Center. During the security check at the entrance of the Timiryazev Center all the personal belongings of exhibitors go through the introscope and the detected alcoholic drinks are deposited with security guards. There are police officers in exhibition halls who draw up a report in case of detecting any alcohol-related violations.

APPROVAL OF EQUIPMENT IN ACTION DEMONSTRATION AND TECHNICAL MEANS AND SPECIAL EFFECTS USAGE

If the equipment in action demonstration is accompanied by noise and specific odor which can cause complaints of exhibitors or visitors the organizer may disconnect the equipment by stopping the power supply to the booth. You should get agreed equipment in action demonstration with JSC Expocentre beforehand. Please, contact

Valeriy Agafonov, phone number: +7 (499) 428-02-93, expo-mach@expocentr.ru.

In case there is waste as a result of the equipment in action demonstration you should think about the procedure of its disposal beforehand. Liquid waste disposal is forbidden on the premises of the Timiryazev Center.

NOISE LEVEL

The level of noise pressure within the stand boundaries shall not exceed **65 dB**. The organiser has the right to measure the noise level at the exhibitor's stand at any time in the presence of representatives of the exhibition centre. In case of complaints from other exhibitors, the organiser shall have the right to turn off the noise source by cutting off the power supply to the stand.

PROMOTIONAL ACTIVITIES

Distribution of advertising and information products or other promotional activities shall be carried out by the exhibitor exclusively within its stand. The advertising should relate to the exhibits and correspond to the objectives and content of the exhibition. The exhibitor should arrange and operate their display in such a way as not to impede the flow of visitors in the aisles and not to endanger or violate the rights of other exhibitors and visitors.

No advertising structures (banners, flags, banners, etc.) may be placed on the floor, structures, walls and other parts of the pavilion without the approval of the organiser.
Promotional activities outside the stand (distribution of advertising and information products, interviewing visitors, etc.) are possible only if the exhibitor's representative has a pass for distributors of promotional materials. This pass can be ordered in the exhibitor's personal account.

CATERING

Catering at the stands is provided by an accredited contractor of Timiryazev Centre – Delo Vkusa (tim.catering@mail.ru, https://teamcatering.ru/, тел. +7 (915) 238-75-25). To coordinate catering, please contact Delo Vkusa.
There is a canteen and a café with a seating area for 270 seats on the ground floor of the exhibition centre. The opening hours of catering outlets during the exhibition are from 10:00 to 18:00.

POWER OF ATTORNEY

To be issued in 3 (three) copies

POWER OF ATTORNEY No.

Issues date ___ ____ 20 _____

_____
(Company (payer) name)

_____
(Company address)
hereby authorizes _____

_____
(Full name, job title)
Passport No. _____ _____

Issued by _____

Issue date _____

1. To sign documents related to the exhibition: INTERLAKOKRASKA 2027
   – Application for Participation in the Exhibition;
   – Contract for Participation in the Exhibition;
   – Contract for Holding Additional Events;
   – Delivery and Acceptance Statement for Rented Exhibition Space;
   – Orders for Additional Services;
   – Acceptance Reports.

2. To receive from EXPOCENTRE the documents listed below:
   – Passes for distributors of promotional materials.

3. To sign other documents and perform other actions related to participation in the exhibition, including compliance with fire regulations[1], safety measures and other regulations and requirements set by current legislation; receiving orders, proposals, protocols and statements of administrative offences and violations from state inspecting and oversight bodies, payment of invoices, and other actions[1].

Signature of the authorized person _____

CEO/company head _____ _____
(Full name, job title) (Signature)

Chief accountant _____ _____
(Full name, job title) (Signature)

Seal

[1]According to the Russian Federal Law No.69 from December 21, 1994, if a person responsible for fire safety at the rented area of the stand is not designated, the responsibility lays with the chief executive of the participating company.

STAND DRAFT

Please send this form to EXPOCONSTA,
Sales Division for Standard Stands

Mikhail Nazarov m9924296@yandex.ru
Ilia Vasiliev c2209@expoconsta.ru
+7 (985) 344-67-63 5, ul. Ermakova Roshcha,
+7 (495) 734-99-30, ext. 481 Moscow, 123290

DEADLINE
9 February2027

Exhibition: INTERLAKOKRASKA 2027

Stand No.	Pavilion No.	Hall No.	Space		Shell-scheme stand	Raw space
				sq. m	□	□

Exhibiting company:

Country: Address:

Phone: Fax: E-mail:

Contact person: Mob.phone:

If you ordered an equipped space, please make the draft of your stand on this page with indicating of **all additional elements of the stand**: walls, storage room with a door, furniture, plug sockets, lighting equipment, etc.

Equipment not listed on the stand plan, even if it is part of the basic set, will be provided for an additional fee with a 100% markup during the installation and operation of the exhibition, if technically possible.

The following items and sizes are obligatory to be indicated on the stand plan:

Carpet color: ☐ grey ☐ blue ☐ red ☐ green

(To order the carpet of another color please inform the constructor no later than one month before the set-up starts)

Table (select): ☐ No. 621 (70x70) ☐ No. 623 (110x70)

The location of a storage room, plug sockets, spot lights

1 sq. m																	

Company name on fascia board (h-10 cm, logo is not included in shell scheme package)

Indicate one color

No.	Additional equipment	Quantity	Price
		TOTAL:	

You can get the information about the list of additional equipment and standard booth configuration from the exhibition technical manager:
Mikhail Nazarov, +7 (985) 344-67-63, m9924296@yandex.ru.
Ilia Vasiliev, +7 (495) 734-99-30, ext. 481, c2209@expoconsta.ru

Name _____ Date _____

Job title _____ Signature _____

Seal

VIOLATIONS AND PENALTIES

1. All types of penalties shall be imposed by the **Timiryazev Centre**, the technical management of **Timiryazev Centre**.
2. In case of administrative violations, penalties shall be imposed by authorised bodies on the basis of the provision by the **Timiryazev Centre** of relevant information.
3. Damages from the actions of the infringer shall be paid separately in accordance with the Rules on the basis of the submitted calculation or estimate.
4. The imposition of the respective penalty and its payment shall not preclude the necessity to remedy the violation and the consequences of such violation. The exhibitor and/or contractor shall be fully liable for the actions of third parties engaged by them.
5. Repeated violation of the Rules (more than 2 (two) times) may result in the withdrawal of the contractor's accreditation and access to the territory of the exhibition centre.

	Violation	Penalty
SECTION 1. Set-up and construction		
1.	Carrying out set-up works according to design and technical documentation that has not been approved in accordance with the established procedure, as well as without design and technical documentation or uncoordinated types of works	50,000 RUB and/or withdrawal of accreditation of the contractor
2.	Violation of the rules of storage of construction materials, structures (including temporary ones) during set-up and dismantling works on the territory of the exhibition centre	15,000 RUB and suspension of work until the violation is eliminated
3.	Reducing the width of aisles, blocking evacuation routes, main and emergency exits, approaches to service rooms, fire breaks between the walls of buildings and stands, approaches to fire warning devices, fire hydrant cabinets, fire extinguishers, electrical boards and other technological equipment with materials, containers, packaging and other devices that prevent people from evacuating from pavilions and premises of the exhibition centre	15,000 RUB and suspension of work until the violation is eliminated
4.	Use of building structures and materials not ready for set-up works, which is manifested in cutting of material, sanding of surfaces or their painting on the territory of Timiryazev Centre	10,000 RUB for each case of violation and suspension of work until the violation is eliminated
5.	Use of hand tools not equipped with dust extraction system and dust collectors	10,000 RUB and suspension of work until the violation is eliminated
6.	Use of open flames during set-up works	50,000 RUB and/or withdrawal of admission to perform works/render services on the territory of Timiryazev Centre
7.	Performing welding or hot work without a signed permit	50,000 RUB and/or withdrawal of admission to perform works/render services on the territory of Timiryazev Centre
8.	Unauthorised connection of electrical equipment to the electrical grids of Timiryazev Centre	30,000 RUB for each unauthorized connection and suspension of work until the violation is eliminated

	Violation	Penalty
9.	Use of adhesive tapes, paint, mastic, oils, which result in contamination of the floor surface or other structures and/or surfaces of Timiryazev Centre	10,000 RUB for each case of violation. Eliminating the violation on your own or paying the cost of cleaning services to eliminate such violation
10.	Damage to the property of Timiryazev Centre (furniture, stained-glass windows, doors, fencing structures, etc.) by contractors/installation companies	15,000 RUB. Compensation for the cost of damaged property or its repair
11.	Lack of special fencing of the area of hot work and high-rise work	10,000 RUB and suspension of work until the violation is eliminated
12.	Leaving bulky waste by the organiser/operator, exhibitor or contractor at the stand set-up and dismantling area	10,000 RUB for each case of violation. Eliminating the violation on your own or payment of the cost of removal and disposal by the company
13.	Leaving by the organiser/operator, exhibitor or contractor of an undismantled stand or display or individual elements that require additional effort for dismantling and disposal	20,000 RUB and reimbursement of expenses for the disposal by the company
14.	Use of equipment and materials that are not provided for in the approved design documentation and do not have fire safety certificates	15,000 RUB and suspension of work until the violation is eliminated
15.	Absence of a person in charge authorised by the contractor at the stand/display during the set-up/dismantling periods	10,000 RUB and suspension of work until the violation is eliminated
16.	Installation and use of electrical equipment in violation of the Electrical Code, as well as the use of non-standard (home-made) or damaged electrical appliances	10,000 RUB and suspension of work until the violation is eliminated
17.	Smoking, including electronic vaporizers, on the territory of Timiryazev Centre in places not designated for this purpose	10,000 RUB for each case of violation
18.	Violations of fire safety requirements, which resulted in fire on the territory of Timiryazev Centre	100,000 RUB. In addition, compensation for damages caused and withdrawal of admission and accreditation (indefinitely)
19.	Suspension of structures without approval. Unauthorised independent pulling up, hanging and other actions with suspended structures	30,000 RUB, suspension of work until the violation is eliminated and withdrawal of approval and accreditation
20.	Lack of a standardised information sign during the set-up/dismantling of the exhibition stand or display	10,000 RUB and suspension of work until the violation is eliminated
21.	Storage of construction waste on the territory of Timiryazev Centre outside containers or the area of your stand	15,000 RUB and suspension of work until the violation is eliminated
22.	Being in the area of set-up and dismantling works in the state of alcoholic, narcotic or other substance intoxication	10,000 RUB and suspension of the pass (indefinitely)
23.	Installation of any equipment, stands, displays on the territory of Timiryazev Centre below ground	50,000 RUB and/or withdrawal of admission to perform works/render services

	Violation	Penalty
24.	Fixing exhibits, stand structures by making various holes in floors, walls, columns of Timiryazev Centre	50,000 RUB and/or withdrawal of admission to perform works/render services
25.	Use of combustible and flammable materials for the decoration of exhibition stands (displays)	25,000 RUB
26.	Dismantling of the stand and its elements by collapsing them	25,000 RUB
27.	Damage to the premises and structures of Timiryazev Centre (installation hatches, floor coverings, walls, ceiling, assembly gates, entrance groups, stairways, lift cabins and escalators, parapets, etc.), as well as surfaces in the outdoor areas of Timiryazev Centre as a result of spillage of fuels, lubricants, paints, varnishes and coatings	25,000 RUB and suspension of work until the violation is eliminated
28.	Violation of current regulations and rules for disposal of waste liquids, paints, varnishes and coatings	25,000 RUB and transfer of information to the relevant state bodies exercising environmental control and protection of the environment
29.	Moving exhibition equipment and exhibits by wheeled transport through the aisles after the carpeting has been laid	20,000 RUB and suspension of work until the violation is eliminated
30.	Movement of people on rolling towers, scaffolds and platforms on the built-up display and work with fences of less than 1.1 m. People working on the last step of a stepladder	20,000 RUB and suspension of work until the violation is eliminated
31.	Performing high-rise works using improvised and uncertified means and devices (rolling towers, scaffolds, ladders)	20,000 RUB and suspension of work until the violation is eliminated
32.	Absence of protective ladders on cables in the aisles between stands and outside the exhibition area	15,000 RUB and suspension of work until the violation is eliminated
33.	Overdue testing and serviceability of equipment, devices, mechanisms and tools. Absence of test marks on rolling towers, ladders, power tools	15,000 RUB and suspension of work until the violation is eliminated
34.	Carrying out painting work with flammable dyes	25,000 RUB and suspension of work until the violation is eliminated
35.	Creating a dangerous situation during set-up and dismantling works in the pavilion, resulting in an accident	50,000 RUB
36.	Creating a dangerous situation during set-up and dismantling works in the pavilion, not resulting in an accident	20,000 RUB
37.	Performing electrical installation and high-rise works (above 1.3 m above floor or ground level) by the contractor's personnel without certificates at the time of the works	15,000 RUB and suspension of work until the violation is eliminated
38.	Damage to the manual fire detector of the automatic fire alarm system, activation of the detector without signs of fire	30,000 RUB, as well as compensation for damages from the offender's actions

	Violation	Penalty
39.	Damage to fire sensors, fire hydrant cabinets, fire extinguishers. Misuse of fire hydrants, fire hoses, fire extinguishers and equipment, their loss, attachment of equipment and property to the main pipelines of the fire extinguishing system	50,000 RUB, as well as compensation for damages from the offender's actions
40.	Violation of the requirements for the development of the podium on which the stand is located	25,000 RUB and suspension of work until the violation is eliminated
41.	Using stands and furniture of the authorised contractor or the Timiryazev Centre for storage of construction materials, rest and meal breaks	25,000 RUB, as well as compensation for damages from the offender's actions
42.	Bringing in a pressurised gas cylinder without the approval of the Russian Ministry of Emergency in Moscow	25,000 RUB
43.	No workwear with the logo of the accredited contractor. No safety helmets for employees	10,000 RUB and suspension of work until the violation is eliminated
44.	Performing works with an angle grinder	25,000 RUB
45.	Violation of occupational health and safety requirements in the course of work. According to Russian labour protection regulations	15,000 RUB
46.	Using someone else's pass or badge to enter Timiryazev Centre	10,000 RUB and the revocation of the pass
	SECTION 2. Transport	
1.	Violation of traffic rules and speed limits on the territory of Timiryazev Centre	10,000 RUB and/or withdrawal of admission to perform works/render services on the territory of Timiryazev Centre
2.	Violation of fire safety requirements by vehicle drivers on the territory of Timiryazev Centre (use of cylinders with flammable gases for warming up the cabin and vehicle units and cooking, use of open fire sources, recharging batteries directly at a vehicle, etc.).	20,000 RUB and/or withdrawal of admission to perform works/render services on the territory of Timiryazev Centre
3.	Delivery of flammable liquids, gas cylinders, items not included in the vehicle equipment, heating and cooking devices to the territory of Timiryazev Centre	10,000 RUB and/or withdrawal of admission to perform works/render services on the territory of Timiryazev Centre
4.	*For passenger cars: exceeding the time of staying in the cargo handling area, for every 30 (thirty) minutes of exceeding the limit*	2,000 RUB for each case of violation
5.	*For trucks: exceeding the time of staying in the cargo handling area, for every 30 (thirty) minutes of exceeding the limit*	3,000 RUB for each case of violation
6.	Washing, refuelling, servicing of vehicles of the organiser/operator, exhibitors or contractors on the territory of Timiryazev Centre	15,000 RUB, suspension of work until the violation is eliminated and withdrawal of approval and accreditation

	Violation	Penalty
SECTION 3. Holding of events		
1.	Involvement by the organiser/operator or exhibitor of third-party companies not accredited at Timiryazev Centre for cleaning of floor coverings during the event	50,000 RUB and removal of a third-party company from the territory of Timiryazev Centre
2.	Carrying out by the organiser/operator or exhibitor of independent works with the use of technical means for cleaning floor coverings in Timiryazev Centre when holding the event	10,000 RUB for each case of violation
3.	Engagement by the organiser/operator or exhibitor of third-party companies to provide catering services without the company's approval	50,000 RUB and removal of a third-party company from the territory of Timiryazev Centre
4.	Unauthorised placement by the organiser/operator or exhibitor of advertising, information or other media on the territory of Timiryazev Centre	30,000 RUB and removal of a third-party company from the territory of Timiryazev Centre
5.	Violation of the rules for disposal of waste liquids, paints, varnishes and coatings on the territory of Timiryazev Centre. Discharging waste oils, construction and food materials into the sewage system of the exhibition centre	50,000 RUB for each case of violation and transfer of information to the relevant state bodies exercising environmental control and protection of the environment
6.	Involvement of a third-party company to provide security services on the territory of Timiryazev Centre without the company's approval	50,000 RUB and removal of a third-party company from the territory of Timiryazev Centre
7.	Exceeding allowable noise levels at the event	20,000 RUB for each case of violation
8.	Laying of communication cable lines between stands by the organiser/operator, exhibitor or contractor using its own resources and means	30,000 RUB for each case of violation
9.	Connection of telecommunication equipment by the organiser/operator or exhibitor to provide communication services to third parties	50,000 RUB for each case of violation. Violation will result in disconnection of the line. The line will be switched on again after payment of the fine
10.	Movement in the premises and pavilions/exhibition halls of Timiryazev Centre on wheeled vehicles (bicycles, scooters, skateboards, roller skates, gyroscooters, segways, motorbikes, cars and other similar vehicles), except for cases approved in writing by the organiser/operator with the Timiryazev Centre	5,000 RUB for each case of violation on the part of the participant.
11.	Moving of the staff of the organiser/operator/exhibitor/their contractors (builders, assemblers, etc.) and other persons on pneumatic and other types of trolleys on the territory of Timiryazev Centre	15,000 RUB
12.	Carrying out preparatory, set-up, packaging and other works in the lobby (Passage) of Timiryazev Centre	10,000 RUB
13.	Transit movement of equipment and materials between pavilions in the lobby (Passage) of Timiryazev Centre	15,000 RUB

	Violation	Penalty
14.	Admission of minors to the set-up/dismantling area and during the set-up/dismantling of an event on the territory of Timiryazev Centre	15,000 RUB
15.	Using Public Local Networks on the territory of Timiryazev Centre, including, but not limited to, for the set-up of VPN tunnels, subnets, online quizzes, broadcasts, surveys, as well as any other corporate and official tasks	30,000 RUB per each case
16.	Unauthorized connection of closed telecommunication networks to the Internet on the territory of Timiryazev Centre	10,000 RUB per each case
17.	Using obscene words in the names of wireless networks (SSIDs), as well as words and phrases that can cause hatred or hostility and humiliation of human dignity	30,000 RUB per each case

LIST OF ITEMS PROHIBITED INSIDE TIMIRYAZEV CENTRE

No.	Prohibited items	Exceptions
1.	Explosives and their components, detonating devices and objects filled with explosives	
2.	Weapons of any type, including self-defence, ammunition, components of firearms, as well as special weapons and agents	
3.	Stabbing or cutting objects, knives, other cold weapons, as well as other objects that can be used as weapons	
4.	Devices and items, including homemade, which are not pyrotechnics, used for spreading, spraying, dispersing various materials and substances (including blowtorches), and other substances, products, items, including homemade, the use of which may result in injury, ignition or smoke	
5.	Any items resembling prohibited items or their copies and analogues	
6.	Disguises or items that make it difficult to establish one's identity	Personal breathing protection equipment (masks, respirators)
7.	Flammable and pyrotechnic substances or items, including flares, firecrackers, gas cylinders and items (chemical materials) that can be used to make pyrotechnics or smoke	
8.	Flammable solids as well as flammable and combustible liquids and combustible gases	
9.	Oxidising substances and organic peroxides	
10.	Toxic substances, radioactive materials and corrosive substances	
11.	Poisonous, intoxicating and foul-smelling substances	
12.	Material of an extremist, offensive or discriminatory nature containing Nazi attributes or symbols or the attributes or symbols of extremist organisations, or aimed at discrimination of any kind against a country, person or group of persons on the grounds of race, colour, ethnic, national or social origin and status, place of birth, financial or other status, sex, disability, language, religion, political or other opinion, or for any other reason, including but not limited to banners, flags, symbols and paraphernalia, leaflets, and clothing	
13.	Narcotic, psychotropic, toxic substances, their precursors, including in the form of medicines, as well as medical syringes and needles for injections	
14.	Glass and metal containers, bottles and jars	Transparent plastic containers for foodstuffs up to 1.5 litres, cosmetic containers
15.	Liquids in containers over 500 ml.	Baby food in poaches
16.	Alcoholic beverages	
17.	Bulky objects, whose sum of three dimensions of length, width and height exceeds 150 cm.	

No.	Prohibited items	Exceptions
18.	Flags and banners with dimensions exceeding 2 x 1.5 metres	Flags up to 2 x 1.5, non-flammable materials only
19.	Advertising materials of any kind, printed material of religious, political or offensive content or content contrary to public order and/or morality (including banners, posters, signs, etc.)	Religious books for personal use
20.	Crests for flags or posters of any type	Flexible plastic or double shafts (up to 1 metre long)
21.	Any animals	Guide dogs with a veterinary passport, on leashes (or in other restraining devices) and muzzled. If agreed with the company, it is possible to have the animal on hand on leashes (or in other restraining devices) and in muzzles, with a veterinary passport. Animals participating in the exhibition upon agreement with the company
22.	Technical means capable of interfering with the events in the exhibition centre (sound equipment, light panels, etc.) without the company's consent	
23.	Unmanned aircraft of any maximum take-off weight and unmanned vehicles travelling on land, on water and under water, kites	
24.	Professional photo and video equipment	Equipment of accredited media representatives
25.	Other substances and items that pose a danger and are prohibited for circulation on the territory of the Russian Federation	
26.	Sledges, snowmobiles, skis and other sports equipment, electric scooters, other individual electric vehicles	Devices for people with disabilities